



MOTORCYCLING NEW ZEALAND INC

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STEWARDS REPORT

IMPORTANT: This report must be filled out completely with all forms attached and returned to MNZ within 7 days of the event.

Date of Event ____/____/____ Permit No _____ Club _____

Name of Event _____ Venue: _____

Name of Steward _____ Grade _____ Signature _____

Name of CoC _____ Grade _____

Please tick the appropriate boxes that suit this event:

- | | | | | | |
|---|---------------------------------------|--|--------------------------------------|---|-----------------------------------|
| <input type="checkbox"/> International | <input type="checkbox"/> National | <input type="checkbox"/> Major non-National | <input type="checkbox"/> Club | <input type="checkbox"/> Training | |
| <input type="checkbox"/> Road Race | <input type="checkbox"/> Motocross | <input type="checkbox"/> Supercross | <input type="checkbox"/> Enduro | <input type="checkbox"/> Cross Country | <input type="checkbox"/> ATV |
| <input type="checkbox"/> Moto Trials | <input type="checkbox"/> Trail Ride | <input type="checkbox"/> Beach | <input type="checkbox"/> Road Sprint | <input type="checkbox"/> Road Hill Climb | <input type="checkbox"/> Gymkhana |
| <input type="checkbox"/> Grass Hill Climb | <input type="checkbox"/> Pit Bikes | <input type="checkbox"/> Long Track | <input type="checkbox"/> Flat Track | <input type="checkbox"/> Street Road Race | |
| <input type="checkbox"/> Miniature TT | <input type="checkbox"/> Super Motard | <input type="checkbox"/> Miniature Road Race | | | |

Number of Competitors - Senior Junior Mini Total

I have attached the following documents:

- | | | |
|---|---|---|
| <input type="checkbox"/> Protests | <input type="checkbox"/> Infringement Notices | <input type="checkbox"/> One Event Licences (blue) |
| <input type="checkbox"/> Officials & Assistants Sign-on Sheet | <input type="checkbox"/> Incident Reports | <input type="checkbox"/> Serious Incident Reports |
| <input type="checkbox"/> Programme and/or Competitors List | <input type="checkbox"/> Injury Reports | <input type="checkbox"/> Injured riders Logbooks |
| <input type="checkbox"/> Stewards Assessment Sheet/s | <input type="checkbox"/> Other – <i>please state:</i> _____ | |

Prior to the event, did the Steward receive the following:

- Passes Competitors List Supplementary Regulations Programme All necessary info

If not, when were they received _____

Noise Testing - Number of Bikes tested <input type="text"/>	Number of Machines:	Rejected <input type="checkbox"/>
Highest Reading <input type="text"/> dBA		Retested - Pass <input type="checkbox"/>
		Retested - Fail <input type="checkbox"/>
		Excluded <input type="checkbox"/>

Officials	Name
Starter	
Chief Timekeeper	
Chief Marshall	

Name of Riders Representative/s	
Names of Protest Committee	

Riders Briefing was held at	am/pm	Conducted by
Officials Briefing was held at	am/pm	Conducted by
Helmets checked by		Gear checked by

Medical Cover

First aid
 Doctor
 Ambulance
 Professional Medical cover

Name of Medical Provider/Cover _____

SECTION A		
What was the standard of the meeting in your opinion		
What was the standard of the Clerk of Course?		
Was it necessary to make any demands of the Clerk of Course?		
What was the level of co-operation from Clerk of Course?		
Was communication equipment used? Was it good quality?		
Did you observe any breaches of the Rules or Supplementary Regulations?		
Was any session stopped with red flag ? Why?		
Were there any Official Protests lodged with you?		Attach Reports
Were there any accidents?	How many?	
Were there any injuries?	How many?	
Were there any serious injuries?	How many?	

Please provide comments on unsatisfactory answers. If insufficient space, use page 4 of this report.

SECTION B	
Steward/s inspected track prior to commencement of meeting?	
Control of dust from track surface during meeting?	
Standard of performance of the officials of the meeting?	
Starting lights / starting gates operated satisfactorily?	
Spectators admitted?	
Spectators kept a safe distance from the track?	

Please provide comments on unsatisfactory answers. If insufficient space, use page 4 of this report.

SECTION C	
Competitor's licences checked	
One Event Licences signed	
Standard of Medical Care	
Were rider's indemnity forms signed	
Were there any noise complaints made from public/council or other	
Were there correct disclaimers on tickets/passes?	
Were Public warning signs displayed in accordance with MoMS?	
Was a Programme available?	
What was the standard of the officials briefing	
What was the standard of the rider's briefing	
What was the standard of conduct of the rider's and pit crew?	

Please provide comments. What worked well, what didn't and give some detail on any unsatisfactory answers given earlier in this report. If insufficient space, use page 4 of this report.

Lined page for notes or text.