



Motorcycling New Zealand E-Newsletter - September 2016 For Affiliated Clubs

Risk Management of Events:

Sport New Zealand has put together a Risk Management of Events - A guide for event organisers.

This document will be extremely helpful for Clubs when you are preparing for your events, all of the information can be found on the MNZ website, however we are also including a hardcopy for you.

We suggest you add it to your Club Health & Safety folder, if you don't already have such a folder we strongly suggest you create one.

There are also helpful templates in word that will assist your Club as well, you will need to refer to the website for the templates as they are all in word and have been set out for Clubs to 'fill in the gaps'.

[Risk Management of Events - A guide for event organisers](#)

Templates:

- [Event Safety & Risk Plan Template](#)
- [Event Team Site Induction Template](#)
- [Health & Safety Inspection Form](#)
- [Incident Investigation Report Template](#)
- [Incident Report Template](#)
- [Risk Register Template](#)
- [Safety Risk Meeting Minutes Template](#)

If you have any queries with regards to this please do not hesitate to contact MNZ staff