

Motorcycling New Zealand Inc



Standing Orders

Index	Page	
1.	Application	1
2.	Annual General Meeting	1
3.	Notice of Motion	1
4.	Voting	1
5.	General Rules of Debate	1
6.	Motions	1
7.	Seconding Motions	1
8.	Lack of Secunder	1
9.	Irrelevant Matter	1
10.	Time Limit	1
11.	Division of Motion	1
12.	Right of Reply	1
13.	Right of Reply in event of Amendment	1
14.	Question to a Motion	1
15.	Clarification of Motion	1
16.	Speaking Twice	2
17.	Putting the Motion	2
18.	Motion Put	2
19.	Amendments to Motions	2
20.	Moving Amendments	2
21.	Seconding amendments	2
22.	Speaking to amendments	2
23.	Disposal of amendments	2
24.	Amendment carried	2
25.	Further amendments	2
26.	Amendment lost	2
27.	Moving two or more amendments	2
28.	Conduct of Debate	2
29.	Order	2
30.	Chairperson Rising	3
31.	Members desiring to Speak	3
32.	Priority	3
33.	Closure Motions	3
34.	Points of Order	3
35.	The meeting "In Committee"	3
36.	Resolution to go into Committee	3
37.	Chairperson	3
38.	Quorum	3
39.	Secondary	3
40.	Confirmation of Business	3
41.	Suspension of Standing Orders	3

1. Application:

These orders shall apply to and determine the conduct of Annual General Meeting, Special General Meetings, Board Meetings and Speedway Control Board Meetings.

2. Annual General Meetings:

3. Notice of Motion

All remits and notices of motion shall be in accordance with the provisions of the Constitution.

4. Voting:

The voting at all annual general meetings and special general meetings of delegates and members of MNZ may be by show of hands, but shall be by ballot on demand of three delegates or member of MNZ.

5. General Rules of Debate:

6. Motions:

All motions must be moved by a delegate or member.

7. Seconding Motions:

All motions must be seconded by a delegate or member. The seconder may reserve his address until a subsequent period.

8. Lack of Secunder:

In the event of a motion not being seconded, the motion shall lapse and the meeting will move to the next item on the agenda.

9. Irrelevant Matter:

In speaking to any motion or amendment, delegates and members shall confine their remarks strictly to such motion or amendment and shall not introduce irrelevant matter or indulge in tedious repetition. In this matter, the Chairperson's ruling shall be final.

10. Time Limit:

No delegate or member shall speak for more than the prescribed time limit, unless a motion to grant extension of time shall be carried by the meeting. Such motion shall first be raised as a point of order and the Chairperson's ruling on the acceptance or non-acceptance of the motion shall be final.

11. Division of Motion:

The Chairperson may rule that a complicated motion be divided and considered in parts. In the event of such division, the mover of the motion as a whole shall be the mover of each part and shall have the right to speak to each part.

12. Right of Reply:

The mover of an original motion shall have a right of reply and after he has commenced such reply no other person shall speak to the motion. It shall not be competent for any new matter to be introduced by the mover when speaking in reply and he shall confine himself to answering previous speakers.

13. Right of reply in the event of an amendment:

If an amendment to an original motion is moved and seconded, the mover of the original motion may either:-

- (a) Exercise his right of reply at the conclusion of the debate on the amendment.
- (b) Speak to the amendment, in which case he shall lose his right of reply.

14. Questions to a Motion:

Should the Chairperson so direct, a delegate or member who has already spoken to a motion shall be permitted to reply to a question, but his reply shall not introduce new matter.

15. Clarification of Motion:

Any member may ask that the chairperson read the wording of the motion or of any amendment. Such question shall not interrupt a speaker and will not be considered as speaking to the motion.

16. Speaking Twice:

Except as provided in Clauses 14 and 15 of these Standing Orders no delegate or member shall speak twice to the motion.

17. Putting the Motion:

Immediately prior to voting, the Chairperson shall distinctly state the wording of the motion being put.

18. Motion Put:

No delegate or member shall speak to any motion after it has been put.

19. Amendments to Motions:

20. Moving Amendments:

An amendment to a motion may only be moved by a delegate or member who has not spoken to the original motion. All amendments shall be written and a copy handed to the Chairperson, before the Chairperson calls for a seconder. Any amendment shall not be inconsistent with the original motion and no amendment which amounts to a direct negative shall be received.

21. Seconding Amendments:

All amendments must be seconded by a person who has not spoken to the original motion. Should an amendment not receive a seconder, the amendment shall lapse and no record of it will be entered in the minutes of the meeting.

22. Speaking to Amendments:

Amendments shall be regarded as fresh questions and all delegates and members shall have the right to speak.

23. Disposal of Amendments:

No other amendments shall be received until the first amendment is disposed of by either:-

- (a) being carried and becoming a motion.
- (b) being lost, the meeting then reverting to the original motion.

24. Amendment Carried:

The amendment becomes the motion and is capable of further amendment. If the amendment so carried does, in the opinion of the Chairperson, entirely dispose of the original question, the Chairperson may rule that no further amendments will be received.

25. Further Amendments:

If the amendment so carried does not, in the opinion of the Chairperson, dispose of the original question, the original motion and amendment shall be proposed from the Chair as the business before the meeting and further amendments may be received. Such further amendments must be moved and seconded by persons who have not spoken to the original motion. The mover and seconder of the first amendment shall be regarded as having spoken to the original motion.

26. Amendment Lost:

If an amendment is lost, the meeting reverts to the original motion, which becomes capable of further amendment.

27. Moving Two or More Amendments:

Delegates or members moving or seconding any amendment shall be regarded as having spoken to the original motion and may not subsequently move or second further amendments.

28. Conduct of Debate:

29. Order

Order shall be maintained by the Chairperson and any delegate or member who refuses to obey the rulings of the Chair may be subject to a motion of censure, which must be carried by a majority of delegates and members present.

30. Chairperson Rising:

Whenever a Chairperson rises during a debate, any delegate or member speaking or offering to speak shall resume his seat and the meeting shall be silent so that the Chairperson may be heard without interruption.

31. Members desiring to speak:

Any delegate or member desiring to speak shall rise and address the Chair. No delegate or member shall rise to speak when another is already speaking, or when another has, by standing, indicated his intention to speak.

32. Priority:

When two or more delegates or members rise simultaneously, the Chairperson shall determine who shall speak first.

33. Closure Motion:

It shall be competent for any delegate or member at the close of any speech on a motion to which he has not spoken, to move "That the motion be now put". The closure motion, if seconded shall be put immediately, but must be carried by a majority of not less than two-thirds of the delegates and members present. If the closure motion is carried, the motion under discussion must be put. If the closure motion is not carried, discussion on the original motion shall continue.

34. Points of Order:

Any delegate or member shall rise to "speak to a point of order" upon any breach of these standing orders. The member speaking shall immediately resume his seat, until the Chairperson rules on the point of order raised. No point of order may be raised during voting on a motion, except by permission of the Chairperson. The Chairperson may give his decision on a point of order immediately after the point is raised, or he, at his discretion, may hear further argument on the point of order before giving his decision.

35. The meeting in Committee:

36. Resolution to go into Committee:

The meeting shall go into Committee on a resolution being carried to that effect. Members of the public and press will be excluded unless the meeting otherwise orders.

37. Chairperson:

The Chairperson in the open meeting when the resolution to go into Committee is passed, shall be the Chairperson in Committee.

38. Quorum:

The quorum shall be the same as that required for the open meeting.

39. Seconding:

Motions and amendments in Committee shall not require seconding.

40. Confirmation of Business:

Resolutions passed by the meeting in Committee shall be resolutions of the meeting as a whole and shall be subject to confirmation by the meeting when open meeting is resumed.

41. Suspension of Standing Orders:

At any meeting, any of these Standing Orders may be suspended by resolution of delegates and members, provided that the deletion of such standing order or orders does not conflict with the requirements of the Constitution.