

## CHAPTER THREE – Officials (Road)

- 3.1 Every event shall be directed and carried out by certain officials whose duties are either supervisory or executive.  
Each event must have Steward(s) and CoC(s) of the required levels.
- 3.1a **MNZ shall appoint representatives (hereinafter called stewards) who shall have supreme control over the conduct of any motorcycle meeting and shall have the duty of enforcing the rules, bylaws and regulations of MNZ that apply at the meeting.**
- 3.2 **Officials:** Stewards and Clerk of the Course will be required to attend a formal training course at least every two years. This may be extended to three years on individual application to the Officials Commissioner should exceptional circumstances exist.  
Officials progression details are available on the Officials page of the MNZ web site or from the MNZ office upon request.
- 3.2a MNZ will appoint Series Stewards to oversee Island and New Zealand Championships with multi round structures. Host clubs will appoint on the day Stewards of appropriate grade to Steward that round and club Stewards for training and assessment.  
Single round Championship Stewards may be appointed by MNZ.
- 3.2b A steward of not less than the required level must attend every event where a MNZ permit has been issued to supervise and to see that all safety requirements of riders, spectators and officials are met and that the course meets the requirements as set out for the type of event being run.
- 3.2c **At major Road Races on private circuits (except Miniature Road Races) and at all Road Races on closed public roads there shall be two Stewards in attendance, one being a minimum of Grade Four and the other a minimum of Grade Three. Such a meeting shall not be controlled by only one Steward.**
- 3.2d At minor Road Races on private circuits there shall be a minimum of one grade three Steward and one grade three Clerk of the Course in attendance.
- 3.2e **Races General:**  
Miniature Road Races although conducted on smaller circuits are to comply with the same rules of conduct that cover Road Racing. Where Miniature Road Races are held other than on a Closed Road circuit MNZ shall advise what grade of Steward may officiate.
- 3.2f The Steward of the Meeting shall have no executive duty in connection therewith on the day, but shall be in supreme supervisory control over the meeting in accordance with the regulations, and exercise all powers set out in the MNZ Constitution.

- 3.2g Stewards required by MNZ to officiate at meetings outside their area are to be paid expenses by the area organising clubs at Public Service rates.
- 3.2h For selected major events MNZ may appoint the Steward of the meeting and other officials from outside the area of the meeting.
- 3.2i A Stewards report as supplied with the event permit must be completed by the Steward of the event for every permitted event to the office of MNZ within seven days of the event being held.  
The MNZ Office will forward a copy of the Stewards report and Medical report to the Club that run the event and the District Steward of the Region.
- 3.2j A Clerk of the Course report as supplied with the event permit must be completed by the Clerk of the Course of the event for every permitted event and forwarded to the Office of MNZ within seven days of the event being held. The MNZ Office will forward a copy of the Clerk of the Course report to the Club that run the event and the District Steward of the Region.
- 3.3 **Road Race Referee:** A Senior Steward appointed as required by the Board. His/her duties include attendance at Road Race meetings to liaise with the appointed Steward of the meeting, and to attend all protest hearings in an advisory capacity. He/she will have the capacity to make a final decision in any matters of contention after consultation with officiating Stewards.
- 3.3a MNZ may appoint Stewards and/or Clerk of the Course of the correct grade for Island and New Zealand Championships and street road race events. The grade of event and the required grade of Stewards and/or Clerk of the Course shall be advised on the event permit.
- 3.4 **Clerk of the Course:**  
The Chief Executive Official at a competition, under whose control come the following officials:
- |                      |             |                   |
|----------------------|-------------|-------------------|
| Secretary of Meeting | Starter     | Judges            |
| Timekeepers          | Handicapper | Machine Examiners |
| Marshals             | Lap Scorers | Observers         |
- 3.4a The Clerk of the Course shall be responsible to the Steward of the Meeting for the good management and conduct of a competition in accordance with these Rules, the Supplementary Regulations and the official programme and for the direction and control of all executive officials necessary for that purpose.
- 3.5 **Coordinator:** The Coordinator is a Commission appointee. He/she is to liaise with Clubs running New Zealand Championship rounds. He/she is responsible for presenting supplementary regulations, point's progress and results to the MNZ office. He/She may attend protests in an advisory capacity only.
- 3.6 **Secretary of Meeting:** The Secretary of the Meeting shall be particularly responsible for the organisation of the meeting insofar as the supply of all

necessary documents, badges, etc., are concerned as well as for the transaction of all official correspondence relating to the meeting.

- 3.7 **Duties of Judge:** It shall be the duty of the Judge to declare the order in which the competing machines pass the finishing line. If the Judge considers he/she has made a mistake he/she may alter his/her decision after consultation with the Steward of the Meeting and the Clerk of the Course.
- 3.8 **Duties of the Starter:** It shall be the duty of the Starter to start each race when so instructed by the Clerk of the Course: from then until the start of the race the competitors are under the sole control of the Starter. In the case of a false start the Starter may order a re-start.
- 3.9 **Timekeeper:** The principal duty of the Timekeeper is to record and report such times as are required by the conditions of the competition as instructed by the Clerk of the Course and to prepare and sign such records as may be required in the case of an attempt at records or a certified test.
- 3.10 **Handicapper and Starters:** Shall be approved by the Steward and at no meeting shall a handicapper or starter be allowed to compete in any event under the jurisdiction of MNZ where they are officially engaged. The Handicappers shall on demand from MNZ immediately forward to the MNZ office, particulars of the handicaps and results of their meeting and these results shall be available to any approved handicapper at any time on application to MNZ.
- 3.11 **Machine Examiner:** It shall be the duty of the Machine examiner to satisfy themselves prior to a machine taking part in an event that the competing machine conforms to these Regulations and is in proper condition to race. He/she may check machine(s) involved in an accident or fall if considered appropriate before such machine(s) is permitted to start in another race.
- 3.12 **The Club/Promoter** shall provide a sufficient number of Flag and Track Marshals who must be briefed prior to the start of the first practice.  
**Flag Marshals:** Are marshals appointed to give signals laid down in these rules. Flag Marshals shall occupy posts along the course assigned to them by the Clerk of the Course.  
As soon as the meeting commences all Marshals under the orders of the Clerk of the Course to whom he/she shall immediately report by any means at their disposal (telephone, signal, courier, etc.) all incidents and accidents which occur on the section of the course for which he/she is responsible.

#### **FREE ADMISSION OF OFFICIALS OF MNZ:**

- 3.13 A Board or Life Member, District Stewards, Commissioners, Grade Three or Four Officials. On production of his/her warrant, is entitled to free admission for themselves and their family to any event run by a MNZ affiliated Club.
- 3.13a A grade 2 Steward, on production of his/her warrant, is entitled to free admission to any event run by his/her club.