

CoC Assessment Form



To be completed by the Applicant (the Assessed):

Name: _____ Date: _____

Member of Club: _____

Current CoC Grade: _____ Years at this grade: _____ Email: _____

List of events you have been Trained at:

1. _____
2. _____
3. _____
4. _____
5. _____

List of events you have been CoC at and when (Month/Year):

1. _____
2. _____
3. _____
4. _____
5. _____

Please tick the type of events you wish to officiate at:

Road: ___ Street: ___ Super-X/Moto-X: ___ Enduro: ___ X-Country: ___ Moto-Trials: ___ ATV: ___ Trail Ride: ___

Other (Please list): _____

To be completed by the Assessor:

Name: _____ Permit # _____

Member of Club: _____ Grade Required for event: _____

Current CoC Grade: _____ Years at this grade: _____ Email: _____

Type of event this is:

Road: ___ Street: ___ Super-X/Moto-X: ___ Enduro: ___ X-Country: ___ Moto-Trials: ___ ATV: ___ Trail Ride: ___

Other (Please list): _____

The assessor is to fill out the information asked for below and on the following pages with relevant information in relation to the question. No need to write an essay, but a sentence or two is required. If you need more room, please use the space provided on the last page.

1. Briefly describe your initial meeting/introduction with the assessed at the beginning of the day. Were they presented appropriately and prepared for the day ahead?

2. Did the Assessed have everything they needed. Things like, but not limited to: Permit, MoMS, Road Closure Notice, Briefing Notes, Supplementary Regulations, Entry Form, Programme. Were they familiar with these?

3. Did the Assessed take an active part in setting the event up, marking the track/course out, setting up equipment or other setup on the day/s of the event? Please detail.

4. Were they familiar with the venue? If the event is an Enduro, Moto Trial, Trail Ride or Cross Country where it can be spread out over several kilometres, how did the assessed inspect the track/course? And how did they manage this throughout the day? Was there a plan for First Aid access and recovery?

5. Was the Assessed familiar with this type of event and did they know how to run the event to the MoMS rules? Were they familiar with any relevant new MoMS rules?

6. How well did the Assessed deliver the Officials Briefing? Were the following points covered?
Risk analysis ___ Medical ___ Flags ___ Start Procedure ___ Comms ___ Questions answered ___
In the event of a serious incident ___ Code/signal for a serious incident ___
Please add in your own words how you felt this was covered or if anything was missed.

7. How well did the Assessed deliver the Riders Briefing? Were the following points covered?
Duty of Care ___ Risk analysis ___ Medical ___ Flags ___ Start Procedure ___ Race Order ___
Rider/Crew Conduct ___ Introduction of Key Officials ___ Election of Riders Rep ___
Naming of Protest Committee ___ Questions answered ___ In the event of a serious incident ___
Please add in your own words how you felt this was covered or if anything was missed.

8. Please describe the use of radios for the event and how the Assessed managed the use of the radios. Were communications kept clear, informative and short?

9. Did the Assessed keep good control of the event or if it got away, were they able to bring it back in line? Please describe the EVENT in relation to this.

10. Was the event run in accordance with the MoMS and the Supplementary Regulations? If it strayed away from the rules, how did the Assessed rectify the issue(s)?

11. How did the Assessed and the Steward interact? Did the Steward make demands of the Assessed? Please give an overview of this and if demands were made, please elaborate.

12. How did the Assessed manage the riding Marshals? If it was an Enduro Trail Ride or Xcountry, did the Assessed have enough Marshals to understand changing track conditions or other events? Was the Assessed able to communicate with these Marshals easily?

13. Did the Assessed demonstrate the ability to recognise potential safety issues and how did they manage these risks before and during the event? If there were new risks (or changing risks) during the day, how were these managed?

14. How were the new (or changing) risks communicated to riders during the day?

15. If conflicts arose during the day either with officials, marshals, riders, pit crew or spectators how were these handled?

16. Did the Assessed refer anything to the Steward to deal with during the event? If so, what were these and why did they get referred? Were any potential rider penalties referred to the Steward?

17. How well do you think the Assessed understands the role of the CoC and all their responsibilities?

18. How much advice and assistance did you provide prior to the event?

19. On a scale of 1 to 10, (10 being excellent), how would you rate their standard of:

Communication ____ Confidence ____ Competence ____

